



## **Lost Chord UK challenge events terms and conditions**

To participate in a run or challenge you must agree the terms and conditions below. These terms constitute the fundraising agreement between Lost Chord UK and you, as a participant.

### **Taking Part**

#### **London Landmark Half Marathon Terms and Conditions**

1. I understand that the event is not organised by Lost Chord UK, but by a third party ("Event Organiser"). It is my responsibility to read any terms and conditions issued by the Event Organisers and to comply with these.

#### **Fitness and Medical Condition**

2. I confirm that I am medically fit and that I participate in the event at my own risk. By participating in the London Landmark Half Marathon with Lost Chord UK, I confirm that I am in good health and physically able to participate in this endurance event.

I understand that it is my responsibility to seek medical advice before undertaking any significant physical challenge.

Lost Chord UK will not be held liable for any injury, illness, or medical condition arising as a result of my participation. I acknowledge that I am participating at my own risk, and it is my duty to ensure that I am adequately prepared and fit to take part in the event.

#### **Age**

3. All Lost Chord UK Participants must be aged 18 or over by the Event Date.

#### **Registration Fee**

4. I acknowledge that the £20 registration fee is non-refundable, and that charity places in the event are non-transferable. The registration fee does not contribute towards my fundraising target.

#### **Contact & LLHM Registration**

5. I understand that, if applying for a Charity Place, Lost Chord UK may need to notify the Event Organiser that I will be taking part and share limited personal

information so that the Event Organiser can contact me to confirm my registration for the event. I understand that, if required, it will also be my responsibility to complete the Event Organiser's registration.

## **Fundraising**

6. I will contact Lost Chord UK if I am unable to take part in the event and forward any money raised to Lost Chord UK for their work supporting people with dementia and other neurological conditions through music.

### Fundraising pledges

a) I pledge that I will use my best endeavours to raise money for Lost Chord UK in connection with my participation in the event and, aim to raise at least the specified fundraising minimum target sum of £350 if I have accepted a Charity Place. I understand that Gift Aid doesn't count towards my fundraising target.

b) I understand and will make clear to those who support my fundraising that any money I send into Lost Chord UK will be treated as a donation and used for Lost Chord UK's work. Donations are not generally refundable, even if I fail to take part in or withdraw from the event.

c) Any fundraising I undertake in connection with my participation in the event will be for Lost Chord UK only (applicable to Charity Place participants) and I will forward all monies donated to Lost Chord UK either by cash, cheque or via our online giving provider no later than four weeks after the event.

### 7. Fundraising rules and pledges

- I will only use lawful means to fundraise for Lost Chord UK and will not bring the charity's names into disrepute.
- I will observe the following fundraising rules and I will comply with any further rules and requirements about fundraising of which Lost Chord UK notify me:
  - I will not use Lost Chord UK or any associated logo without first obtaining permission from Lost Chord UK and will allow Lost Chord UK to approve any materials produced whether printed or online.
- I will tell my sponsors that I am raising money "in aid of" Lost Chord UK.
- I will not incur Lost Chord UK any cost, claim, loss, or liability.
- I will contact Lost Chord UK before conducting any raffle, lottery, or public event, and comply with any guidance, guidelines or insurance and legal

requirements issued by Lost Chord UK in connection with this kind of event.

- I will obtain approval from Lost Chord UK before approaching press or celebrities to support my event.
- I will secure the necessary approvals prior to undertaking street collections or collections on private property. Kindly note house-to-house collections are not permitted.
- I will ensure that I take responsibility for the safe keeping of money raised in Lost Chord UK's name, both during and after the collections, until it is transferred to Lost Chord UK, and I will:
- Ensure that if collecting cash, it is counted in the presence of at least one witness and that this amount is written, signed by the witness/es and a cheque for this amount is sent to Lost Chord UK.
- Send Lost Chord UK my completed sponsor forms with details of the names and addresses of and amounts donated or pledged by all sponsors no later than 4 weeks after my event. This will allow Lost Chord UK to process gift aid on donations. (Please note that we will not contact your sponsors.)
- Ensure that donations of £20 or more made by cheque are payable to 'Lost Chord UK' and ensure that these cheques are sent to Lost Chord UK no later than 3 weeks after issue.
- Only use sponsorship forms issued by Lost Chord UK and not use any other type of sponsorship form (unless otherwise agreed with Lost Chord UK).

## **8. Photography, videos, and Media Consent**

By participating in the London Landmark Half Marathon as part of #TeamLostChordUK, I agree to the following terms regarding the use of my images and likeness:

**a) Event Photography and Filming:** I understand that Lost Chord UK may take photographs or record motion pictures during the event and related activities. By participating, I grant Lost Chord UK permission to use my photographs, motion pictures, quotes, or any other record of my participation for marketing purposes, including but not limited to online platforms, print materials, and future event promotions, for a period of up to five years.

**b) Promotional Use:** I acknowledge and agree that images and media featuring my participation may be used to promote my involvement both prior to and during the event. This includes usage on Lost Chord UK's website, social media

channels, and fundraising platforms (such as Enthuse) to support fundraising efforts and raise vital awareness for the charity.

**c) Opt-Out Option:** If I do not wish for my image to be used, I must notify Lost Chord UK in writing, either through my application form or by contacting Lost Chord UK during initial enquiry inter-communications. I understand that declining photo consent may impact my eligibility to participate, as such materials are crucial to Lost Chord UK's awareness and fundraising efforts.

**d) Withdrawal of Consent:** Should I wish to withdraw my consent at any time, I will inform Lost Chord UK by emailing **info@lost-chord.org.uk**. Lost Chord UK will make reasonable efforts to comply with this request; however, I acknowledge that materials already in public circulation at the time of the withdrawal may not be immediately removed.

### **Confirmation**

I confirm I have read, understood, and agree to all the terms and conditions set out above, and understand Lost Chord UK may terminate our relationship if I am in breach of any of the terms and conditions.

Full Name (please print) .....

Signature.....

Date.....

Keep a copy

We recommend that you print and keep a copy of this agreement for safekeeping with a note of the date on which you accepted its terms and conditions.

Please accept our thanks for valued your support. Good luck with your event journey and fundraising!

When words fail music speaks